

# Fairhaven Board of Assessors

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*40 Center Street, Fairhaven, MA 02719*

*508-979-4018/4021*

August 1, 2013

The Fairhaven Board of Assessors held a publicly posted meeting at 40 Center Street, Fairhaven, MA on Tuesday, July 31, 2013.

Ronald Manzone, Chair, called the meeting to order at 6:30 PM announcing minutes were being taken by Delfino Garcia.

In attendance were Ronald Manzone, Pamela Davis, Ellis Withington and Delfino Garcia.

Ellis Withington motioned to approve the minutes of June 18, 2013 as presented. Pamela Davis seconded the motion. A unanimous vote was heard.

The Board members reviewed and discussed the Authorization Letter from the Town Accountant to authorize the Assistant Assessor to sign for payroll and incurred expenses. The Board members requested to authorize the Assistant Assessor to payroll only.

Ellis Withington motioned to table for next Board member meeting to sign authorization to the Town Accountant. Pamela Davis seconded the motion. A unanimous vote was heard.

The Board members reviewed and discussed the Solar Panel and Wind Turbine Issues for Taxation. Exemption was discussed and it was decided to tax the land under Chapter 59 Section 2B; Turbine and Panels meets exempt law; property card adjusted to reflect taxable portions.

Pamela Davis motioned to approve changes. Ellis Withington seconded the motion. A unanimous vote was heard.

The Board members reviewed and discussed the upcoming MAAO Course 101- August 5 – August 9<sup>th</sup> and Delfino Garcia will be in attendance.

Pamela Davis motioned to approve Delfino Garcia's attendance. Ellis Withington seconded the motion. A unanimous vote was heard.

The Board members reviewed and discussed hiring "outside help" to assistance in field work and data input.

Pamela Davis motioned to deny outside assistance, not cost efficient. Ellis Withington seconded the motion. A unanimous vote was heard.

The Board members reviewed and discussed FY14 ATB Litigation Bureau for A T & T and Teleport Communications.

Pamela Davis motioned to table the petition filed by both appellants. Ellis Withington seconded the motion. A unanimous vote was heard.

Month End Report for motor vehicle excise tax, and boat abatements processed during the month of July was reviewed and signed.

Bill Payable approved as follows:

- Monaghan Printing - \$119.00
- Mileage expense - \$74.04 incurred by Delfino Garcia for doing fieldwork
- MAAO Course - \$391.40 – to attend the MAAO 101 Course at UMASS, Amherst, MA on August 5<sup>th</sup> to August 9<sup>th</sup>, 2013
- UMASS Hotel at Campus Center - \$619.35

Other Business:

- Pamela Davis will contact the Linda Schick Sewer/Wastewater Superintendent for Fairhaven and Kevin Flanders, President of PeopleGIS for more information about the PeopleGIS to provide services as part of the Phase 1 Wastewater Management Plan and how this program will relate to the Assessors Department.
- Ellis Withington discussed the present status of the fieldwork. Discussed at around 170 building permits left to review out of 303 as of July 1, 2013.
- Assistant Assessor is to advise Wayne Peterson to proceed with the Revaluation.
- Assistant Assessor attended the first of monthly Finance Team meetings and pertaining to the Assessor's office only to maintain a log to track abatements and overlay balances that can be used to periodically reconcile with the general ledger balances. The Assessor's office is in compliance.

At 7:30 PM, Ronald Manzone motioned to adjourn the meeting. Pamela Davis seconded the motion. A unanimous vote was heard.

The next scheduled meeting will be held on September 3, 2013 at 6:00 PM.

Respectfully submitted,

Delfino Garcia  
Assistant Assessor  
BOARD OF ASSESSORS

Minutes were approved on \_\_\_\_\_ by:

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